

St. Catherine of Alexandria

8661 N. 76th Place, Milwaukee, WI 53223

St. Catherine Parish is committed to worshipping God and His Son, Jesus Christ in the Holy Spirit. We are dedicated to living the Word of God by our Christian example. We shall achieve this through service to our Parish and stewardship of our time, talent and treasure.

Parish Council Meeting Minutes

November 24th, 2009

Present: Debbie Hintz, Parish Director; Mary Konshak, Chairperson; Barbara Holt, Vice-Chairperson; Frank Maier, Secretary; Jack Fox, Trustee; Ed Schwanke, Trustee; John Scholz; Renee Serre; Bob Wazniak; Jerry Wolf

Absent: Ellie Okunseri; Ken Laczniak

Opening Prayer

Barb led the opening prayer and Frank read the scripture reading, Revelation 1:5-8.

Comments from Parishioners

There were not any parishioners present.

Approval of October Minutes

Mary motioned to approve the October minutes and Barb seconded the motion. The October minutes were approved. Debbie noted that minutes need to be taken at future all-parish meetings.

Feedback on Council/Staff Retreat Day (11/14/09)

All those who commented felt it was very well done and worth the time. Of particular note was the historical information presented about the parish. Another item of note was that everyone had common vision for the parish. Debbie stated that this retreat should be annual event and everyone agreed.

Feedback on All-Parish Meeting (10/27/09)

All who commented felt it was a great meeting and a very positive atmosphere. Turnout was about the same as previous years. The Granville Room was a better location than the church. Barb noted that highlighting one of the committee's activities was a good addition to the agenda.

Rental Policy for Granville Room and Gym

Debbie handed out Draft 3 of the proposed rental policies for the Granville Room and Gym. Debbie's discussion with Catholic Mutual is summarized at the bottom of the handout and answers most of the questions posed at previous meetings. Debbie noted again that attorney Ken Voss felt the indemnity agreement would not hold a lot of weight, but Catholic Mutual would fight that on our behalf if someone's

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insurance does not cover an incident. Debbie again noted that we do not have a lot of demand.

The Council agreed that the parishioner fee as stated is acceptable. Ed suggested that we make it mandatory that we are shown a certificate of insurance if they decline the Catholic Mutual agreement. Jack noted the fee for the Granville Room is the same as the fee for the gym.

Ed asked about a group that wanted to use the gym for an entire season. Debbie said there is a special addendum to the facility usage/indemnity agreement for that.

Bob asked about a special rider bought by the parish. Debbie said she would check with Molly at Catholic Mutual.

The Council changed the non-parishioner fee to \$150 with a \$50 clean room refund.

The Council agreed that the Gym fee as stated is acceptable. As noted on the policy, other events and users will be looked into on a case by case basis.

Community Education Center Discussion

Debbie provided an update on which organizations have been contacted regarding using the Center. They include: Mount Mary College; MATC, which has used Brown Deer High School in the past; Viterbo; Cardinal Stritch; Marquette University; Milwaukee Achievers; Laubach Literacy; Aurora Healthcare; Catholic Charities; Ogden real estate; General Capital; Wauwatosa Day Care; Milwaukee County Department of Aging; Alderman Puente's office. Several organizations were told that it would be relatively easy to find volunteers from the parish to provide services in support of the Center. The first preference is to have someone or some organization to assist the parish in helping the surrounding community. The next meeting is Thursday, December 3rd.

Parish Director's Report

Debbie's report was an update on Northwest Catholic. There is an interim principal, Anne Dunlop, at the West campus to replace Mary Lorusso, who will stay on to the end of the first semester. The East campus principal, Jodi Casetta, has taken a sick leave and the interim there is the husband of the West campus interim principal. However, Jodi is expected back in early December. Preparations for the WRISA Accreditation for the schools are under way and Anne works for the accreditation firm, so she will be able to guide the schools through the process. Much of the work for accreditation was done as part of the merger and planning for the new schools. The accreditation audit date is not known at this time. However, this is not the Archdiocese's audit. The Choice audit is December 1st and 2nd.

Debbie proposed changing the date for the January meeting to the 19th instead of 26th. The Council agreed to this proposal.

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For the Christmas party, Debbie will bring hot turkey and rolls. For everybody else, it will be potluck. Mary will send out additional information on this in the near future.

Committee Reports

Christian Formation – Jerry Wolf

Other than Nicole and Jerry, there are no other committee members and nothing to report. Debbie added that Nicole is heading up a Christ Have Mercy retreat.

Finance/Administrative Services – John Scholz

The committee discussed the budget deficit of approximately \$89k, which is close to school expense. The budget still reflects \$66k incurred in July and August due to teacher expenses. The Faith in our Future balance was reduced due to the purchase of materials for the church roof. The occupancy issues at Northwest Catholic East Campus have been resolved. The parish will begin paying ourselves \$500/month to increase savings. The next meeting is scheduled for December 10th.

Human Concerns – Ken Laczniak

In Ken's place, Debbie commented on Advent giving activities.

Parish Life – Renee Serre

Renee provided a follow up on the Chili Dinner. 80-88 people were served and magician was good. \$220.91 were received in donations. However, the event lost \$36.46. The Faith in our Future anniversary celebration was held after church this past weekend (November 21st and 22nd). Planning is under way for the Women's Night of Reflection on December 5th. The next meeting is January 25th, 2010.

Prayer & Worship – Barbara Holt

At the last meeting, recruiting members and liturgical ministers' thank you's were discussed, as well as Advent activities. Soup suppers will continue during Lent. The next meeting December 1st at 6:30p.

School Advisory Board – Bob Wazniak

In Bob's place, Debbie stated that the committee will wait until January for the next meeting due to the principal situations noted above. The committee officers and liaisons are in place. However, the Home and School group is off to a slow start.

Stewardship – Ellie Okunseri

In Ellie's place, Debbie stated the committee is focused on Ministries Fair scheduled for the last week in April. There may be raffles to entice

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participants. Currently, there are about 200 parishioners involved in ministries. The next meeting is January 14th, 2010.

Parish Council Questionnaire Concerning Parish Director Renewal

Debbie was not present for this part of the meeting.

The Council discussed the four questions on Parish Director Renewal Questionnaire and the comments will be sent to Mary in order to complete the questionnaire.

The Council also reviewed Debbie's self assessment responses.

Closing Prayer – Barb led the closing prayer.

Handouts – Proposed Rental Policies for the Granville Room and the Gym; Self Assessment Questionnaire by Debra Hintz